



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 133725

### INSPECTION DETAILS

Inspection Date 20/01/2005  
Inspector Name Carolyn Ceglarek

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name Grovelands Park Pre-School  
Setting Address School Lane  
Grove  
Wantage  
Oxfordshire  
OX12 7LB

### REGISTERED PROVIDER DETAILS

Name The Committee of Grovelands Park Pre-School 1001809

### ORGANISATION DETAILS

Name Grovelands Park Pre-School  
Address School Lane  
Grove  
Wantage  
Oxfordshire  
OX12 7LB

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Grovelands Park Pre-school opened in 1990. It operates from two rooms, in its own portacabin, in the grounds of Millbrook School, Old Mill Close, which is at the end of School Lane in the village of Grove, near Wantage. There is an enclosed outdoor play area. The pre-school serves the local areas of Wantage and Grove.

A maximum of 24 children may attend Grovelands Park pre-school at any one time. There are currently 30 children from 2 to 4 years on roll. Of these, 8 children receive funding for nursery education. Children attend for a variety of sessions. There are no children currently attending with special needs or who speak English as an additional language.

The group opens five days a week during school term times. Sessions are from 09:00 until 11:30.

The pre-school employs four staff. Three of the staff including the supervisor hold appropriate early years qualifications. The setting receives support from a teacher/mentor from the Early Years Development and Childcare Partnership (EYDCP).

### How good is the Day Care?

Grovelands Park Pre-School provides satisfactory care for children. The pre-school is well organised and provides a welcoming and friendly environment for children and parents. Space and a wide range of accessible toys and resources are organised effectively to support children's play and learning. The staffing currently meets the required qualification level although the pre-school need to ensure that the designated staff members attend child protection and special educational needs training.

The pre-school has consistent every day routines which help children feel secure and confident. Staff provide resources, activities and play opportunities which allow children to develop their language, social skills, and to use their imagination. They spend time involved with the activities and talking to the children which helps develop good relationships. Staff know the children well and are able to meet their individual needs. They are currently in the process of updating children's individual information to ensure records contain all the necessary information. These should include parental permission for the seeking of any necessary emergency medical

advice or treatment. Most of the safety standards within the group have been maintained although the group now need to introduce risk assessments for indoors and outdoors.

The pre-school develops good relationships with the parents who are happy with the care provided and describe the staff as friendly and caring. Information for parents is available, but the group need to ensure all policies and procedures are easily accessible and available to parents. The pre-school must review their policies, procedures and documentation to provide an operational plan which is consistent with current legislation, the National Sessional Day Care Standards and Guidance and the groups own practice.

#### **What has improved since the last inspection?**

Not applicable.

#### **What is being done well?**

- The pre-school make good use of their space and deploy staff effectively so that children are well supported.
- The children make decisions about their play and learning as they choose from a wide range of accessible toys, equipment and resources.
- The staff are friendly and approachable; they listen to and talk with the children. They are fully involved with activities and give children encouragement and praise.
- The staff work well together as a team and are aware of their individual roles and responsibilities throughout the pre-school day.

#### **What needs to be improved?**

- evidence of staff vetting and induction process
- the registration system
- risk assessments to ensure safety issues are promptly picked up and dealt with
- child protection and special educational needs, documentation, knowledge and training.
- the operational plan to include updating and reviewing all policies, in particular complaints, behaviour, child protection and medication.
- information available to parents and parental permission for seeking any necessary emergency medical advice or treatment.

**PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last**

**inspection or 1st April 2004 whichever is later.)**

There are no complaints to report.

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person must take the following actions by the date shown**

Std	Action	Date
1	Provide evidence in the group, that staff working directly with children, have satisfactorily completed the vetting procedure.	24/01/2005
2	Produce a written procedure to be followed in the event of a child being lost or a parent failing to collect a child.	01/02/2005

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	Review the group's registration system to ensure there is a system in place showing children's hours of attendance. Develop an induction process for staff, which includes health and safety and child protection policies and procedures in the first week of employment.
6	Develop and implement risk assessments in the group ensuring they are effective in identifying and reducing risks and hazards on the premises both indoors and outdoors. Ensure details of public liability insurance are available for inspection. Provide details of electrical inspection and maintenance.
7	Request written permission from parents for seeking emergency medical advice or treatment.
9	Update knowledge, training and documentation for child protection.
10	Ensure the person designated as Special Educational Needs Co-ordinator (SENCO) attends training.

12	Make available to parents a written statement that provides details of the procedure to be followed, if they have a complaint. Ensure this includes the name address and telephone number of Ofsted. Make all pre-school policies and procedures easily accessible to parents.
14	Review and update the pre-school policies, procedures and documentation and develop an operational plan. Ensure this is consistent with current legislation, the National Standards and Guidance For Sessional Day Care.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*